

# PERI INSTITUTE OF TECHNOLOGY

## Performance Appraisal for Faculty

For the period from.....to.....

### PART I

(To be filled by Department)

1. Name of the faculty member  
(in Capital Letter)

2. Designation

3. Date of Birth

4. Educational Qualification  
Including professional and  
Technical Qualification

5. Date of Appointment to the  
Present

### PART II

(Self Assessment Report)

For the period from.....to.....

(To be filled by the Teacher)

1. Name .....

Designation.....

(75 Marks)

ODD SEMESTER			EVEN SEMESTER		
S. No	Subject Name / Credit	Percentage	S. No	Subject Name / Credit	Percentage
ASSESSMENT BY EVALUATOR			ASSESSMENT BY EVALUATOR		

2. Narrate here, any specific problem of any student solved or taken initiative to solve (**5 Marks**)

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3. Please Narrate any specific improvement shown by the student continuous mentoring (**5 Marks**)

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4. List out any of four major contributions other than Academic (**Each carries 5 Marks**)

S.No	Major Contribution

**RESEARCH AND DEVELOPMENT ACTIVITIES:**

	Numbers	Score
1. Number under and Post Graduate Projects guided (Each Carries 2 Marks and Maximum 10 Marks)	<input style="width: 80px; height: 30px;" type="text"/>	<input style="width: 80px; height: 30px;" type="text"/>
2. Paper Published (Give the Title, Co-Author if any and details of the journal) (Attach Separate Sheet) (For each SCI Scopus 5 Marks and Maximum 25 Marks)	<input style="width: 80px; height: 30px;" type="text"/>	<input style="width: 80px; height: 30px;" type="text"/>
3. Contribution to Industrial Development in the form of Consultancy / Sponsored / R & D (Each Carries 5 Marks and Maximum 15 Marks)	<input style="width: 80px; height: 30px;" type="text"/>	<input style="width: 80px; height: 30px;" type="text"/>
4. Number of projects guided for external completions (Each Carries 2 Marks and Maximum 10 Marks)	<input style="width: 80px; height: 30px;" type="text"/>	<input style="width: 80px; height: 30px;" type="text"/>
5. Number of FDP attended (Each Carries 2 Marks and Maximum 10 Marks)	<input style="width: 80px; height: 30px;" type="text"/>	<input style="width: 80px; height: 30px;" type="text"/>

6. Number of Workshop attended    
(Each Carries 3 Marks and Maximum 15 Marks, min 5 days)

7. No of online courses completed to enhance the technical and  
teaching skills    
(Each Carries 5 Marks and Maximum 15 Marks, min 30 days)

Membership or fellowship professional academic bodies, societies etc...   
(please give details in separate sheet if any) (5 Marks)

8. Additional contribution which are not covered in the above and which are relevant for assessment  
of teacher's activities (5 Marks)

9. Any step taken resource generation. Give brief description. (Attach separate sheet if needed)  
(10 Marks)

**Place:**

**Date:**

**Signature**

**Name in Block letters**

**Designation**

**Name & Designation of reporting officer**

### **PART III**

#### **ASSESSMENT OF THE REPORTING OFFICER:**

Length of services under the reporting officer

##### **A. AVERAGE STUDENT FEEDBACK:**

**(10 Marks)**

<b>S. No</b>	<b>Subject Name</b>	<b>Ave. Feedback Score</b>	<b>Score</b>

##### **B. ASSESSMENT OF SUBJECT PREPARATION:**

(Evaluated through HOD)

<b>S. No</b>	<b>Assessment Items</b>	<b>Marks</b>
1	Knowledge in the sphere of subject <b>(5 Marks)</b>	
2	Course material reference level of the faculty member (Assess through academic Audits) <b>(5 Marks)</b>	
3	Usage of teaching tools (Assess through continuous class room Audit) <b>(10 Marks)</b>	
4	Quality of content delivered (Assess through continuous class room Audit) <b>(5 Marks)</b>	

##### **C. EVALUATE TEAM COOPERATION AND ATTITUDE OF FACULTY IN A 4 SCALE:**

<b>S No</b>	<b>Assessment Items</b>	<b>Marks</b>
1	Readiness to follow instruction <b>(5 Marks)</b>	
2	Timely completion of allotted works <b>(5 Marks)</b>	
3	Accomplishment of individual with team of faculty <b>(5 Marks)</b>	

#### D. ATTENDANCE OF PERSONAL DISCIPLINE

S.No	Assessment Items	Marks
1.	Numbers of leaves availed upto 12 CL ( <b>5 Marks</b> ), if more than 12 ( <b>0 Marks</b> )	
2.	Number of Emergency leave availed upto 4 EL ( <b>5 Marks</b> ), if more than 4( <b>0 Marks</b> )	
3.	No of progress deviation upto 3 deviation ( <b>15 Marks</b> ), if more than 3 ( <b>0 Marks</b> )	
4.	Assess the faculty in a 5 points scales towards his punctuality and general conduct ( <b>5 Marks</b> )	

#### Consolidated Marks

S.No	Specification	Actual Marks	Marks obtained
1.	ACADEMICS (I – 1,2,3. III – A,B)	120	
2.	R & D ( II – R & D 1 To 9)	115	
3.	OTHERS (II – 4, III – C & D)	65	
	<b>Total</b>	<b>300</b>	

Signature of reporting officer:

Seal:

Date:

**PART IV**

**(To be filled by the principal)**

1	Length of service under the principal	.....Years
2	Are you satisfied that head of the department has made his/ her report with due care and after taking into account all the relevant materials	YES / NO
3	Do you agree with the assessment of the faculty member given by the Head of department	YES / NO

Remarks about any meritorious work or otherwise of the faculty member:

**Date:**

**Signature of the Principal**

**Place:**