

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational setup is headed by the Chairman and Governing Council. Academic operations at the institutional level are governed by Principal and Vice Principal. Administrative operations are managed by Principal, COO and HR Manager. Financial operations are managed by Chairman, COO, Principal and Accounts Manager. Statutory bodies including GRC, ICC, ARC are managed by the members as per the guidelines and headed by Principal. Academic support systems like IQAC, R&D, Placement, Examination are managed by respective Coordinators. Academic activities at department level are managed by HOD, Teaching and Non-teaching faculty. Student support systems like NSS, YRC, Cultural and Sports are managed by respective Coordinators. Infrastructure support systems are managed by In-charges of Maintenance, Transport, Canteen, Hostel, Technical Support and Security. Thus the institution has a structured framework for administrative activities, well defined policies for human resources management, standard procedures for academic functions, rules and regulations for the academic support systems and well established roles and responsibilities for all the stakeholders of institution from top level management to the low level employees. The institution also has well defined, approved and transparent policies for the employees of the including HR policy, Promotion and Appraisal policy, Recruitment policy and Remuneration and Incentive policy.


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