

2. POLICY FOR CODE OF CONDUCT

2.1 INTRODUCTION

The basic purpose of education is to create knowledge, skill and awareness of our national heritage and the achievements of human civilization, possessing a scientific outlook and commitment to the ideals of patriotism, democracy, secularism, socialism, peace and the principles enunciated in the preamble of our constitution. Higher education has to produce leaders of society and economy in all areas of manifold activities with a commitment to the aforesaid ideals. In order to achieve this institute aims to inculcate ethical principles and practices among the students.

2.2 OBJECTIVES

To define, implement and monitor the code of ethics among students.

2.3 SCOPE

This policy covers code of conduct to be adopted by students.

2.4 IMPLEMENTATION

- Every student is required to observe disciplined and decorous behavior both inside and outside the College and not to indulge in any activity, in any manner, which will tend to bring down the prestige of the Institution.
- All students must follow professional dress code, as stipulated by the Institution.
- Usage of cell phone/camera and other recording devices inside the college campus are not permitted during class hours. However, students are permitted to use cell phone during lunch break.
- Smoking as well as consuming of intoxicants are strictly prohibited within the premises of the campus/hostel and while representing the Institution.



- Cultural and student functions are restricted in timing. If, extension is required, formal permission from the Head of the Institution is compulsory.
- Refusal to identify one's self to any college authority is punishable. The preferred form of identification shall be a current, valid Institute Identification Card.
- Helmet is a must for students using two-wheeler to commute from their place of residence to college.
- The students should reach the college in time and be punctual in all academic related activities.
- The students should attend all classes. However, for certain unavoidable reasons such as Medical/participation in sports/extra-curricular activities, the student is expected to attend at least 75% of the classes subject to the condition that the candidate shall submit the medical certificate/sports/extracurricular participation certificate. Candidates who secure less than 75% overall attendance shall not be permitted to write the University examination at the end of the semester and are not permitted to move to the next semester. They are required to repeat the incomplete semester in the next academic year, as per the norms prescribed by Anna University.
- Students should not leave the college during class hours without written permission of the HoD.
- The students are not allowed to form any type of unauthorized union/meeting.
- Students are not allowed to celebrate birthday and any form of parties within the college premises and hostels. Altering, improperly possessing, or lending the Institute identification card to another person for any reason is not permitted.
- Any student found indulging in malpractice in the tests/exams would be strictly dealt with. Any case of malpractice in the University examinations will be reported to the University.
- Students should not involve themselves in any political or religious activity inside the Campus.



- Students should not collect any money from other students without proper permission from the Principal.
- Students should take care of their belongings while within the campus. The Institution will not be responsible for loss of any personal belongings.
- Students should maintain discipline inside the College campus. In case of any disciplinary action or misbehavior in any manner, the decision of the Disciplinary Committee headed by the Principal is the final.
- Ragging or harassment of fresher or juniors by seniors of the college anywhere, in any form, is banned. In any case of ragging, the college will lodge police complaint against the miscreant which will be dealt with as per the order of Govt. of Tamil Nadu /UGC/AICTE.

