PERI
INSTITUTE OF TECHNOLOGY

Approved by AICTE, Affiliated to Anna University
Accredited by NAAC | Recognized by UGC with 2(F)
AICTE Permanent ID Number : 1-5937291

Dr. R. Palson Kennedy, M.E., Ph.D., FIE
Principal / Member secretary

Lr. No: PERIIT / GCM16 / 2022   **20.07.2022**

Sir,

Sub: **Intimation of 16ᵗʰ Governing Council Meeting**

We wish to inform you the 16ᵗʰ Governing Council Meeting to be held at the Board Room, PERI Institute of Technology, Mannivakkam, West Tambaram, Chennai-600 048 on 25.07.2022 at 10.30 am. The agenda of the meeting is enclosed for your perusal.

We request you kindly make it convenient to attend the meeting and confirm your participation either through an e-mail (principal@periit.com) or telephonically to Dr. R. Palson Kennedy, M.E., Ph.D., FIE (9444044720 / 8056299111).

Thanking you

Yours faithfully,

Dr. R. Palson Kennedy, M.E., Ph.D., FIE
Principal / Member Secretary

To
Mr. Saravanan Periasamy, Chairman, PERI Educational and Charitable Trust – Trust Nominee
Mr. K. Periasamy, Member, PERI Educational and Charitable Trust – Trust Nominee
Mr. S. Rajendran, Member, PERI Educational and Charitable Trust – Trust Nominee
Dr. R. Palson Kennedy, Member Secretary, Principal, PERI Institute of Technology
Mr. Sasikuamar Veerarajan, Chief Operating Officer, PERI Institute of Technology
Dr. Krishna Kumar, Scientific Officer, DRDO, Avadi, Chennai
Dr. S. Nanjundan, Professor of Chemistry, Anna University, Chennai
Dr. Sivabalan Arumugam, Head of Security Engineering, Tokyo, Japan
Mr. B. Magesh, Faculty member, PERI Institute of Technology – Trust Nominee

Agenda for 15th Governing Council Meeting

Date (Day) & Time : 25.07.2022 (Monday) & 10.30 am
Venue : Board Room

S.No.	Agenda	Description
1	Review of the last Governing Council meeting	The action taken report on the various agendas will be presented.
2	Institution Overview	A brief outline of the institution and achievements will be presented.
3	Accreditation	There will be a discussion on requirements and preparation for the Autonomous and NBA Peer team visit.
4	Admission	Planning for the introduction of new Undergraduate programs in the upcoming year.
5	Placement	The member secretary will give a presentation on the placement progress in 2022-23 Odd semester. It is planned to have a detailed discussion on the finalization of placement drives and related matters.
6	IQAC	The IQAC Head Incharge will present a report on the Internal audits and activities of the IQAC cell. A detailed discussion in the practices that can be adopted, continued, altered for the betterment of the academic performance and quality is planned. Discussion on finalizing academic calendar, planning and execution of the academic, co-curricular and extracurricular activities for the upcoming semester.
7	Infrastructure	Proposal for modernization of laboratory facilities and establishment of laboratories for new programmes.
7	Academic Activities of Student and Faculty	The members of the council shall discuss on the reforms that can be made in the following: • Industry Interaction • Research and publications • Entrepreneurship development • Patents, Consultancy Projects, Funded Projects • Co-curricular activities • Extracurricular activities • Sports and Cultural • Faculty Training and Development • Academic and Non-academic events

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Minutes of 16th Governing Council Meeting

Date: 25.07.2022

Dr. R. Palson Kennedy, Principal of PERI Institute of Technology welcomed the members of Governing council.

The Principal introduced the external members of the Governing Council and gave a brief overview about them to the Management.

Agenda 01: Action Taken Report

The Principal presented the Action Taken Report with respect to the suggestions and discussions made during the previous Governing Council meeting held on

Approved by the Governing Council members

Agenda 02: Institution Overview

Dr. R. Palson Kennedy, Principal PERI IT, presented the following
- Vision and Mission of the Institution
- Programmes offered by various Departments
- Recognitions and Achievements of the Institution

Appreciated by the external Governing Council members

Agenda 03: Accreditation

Dr. R. Palson Kennedy, Principal PERI IT, presented the status of NBA accreditation process and the submitted SAR. Mr. B. Magesh, Vice Principal PERI IT, briefed the report given by mock audit team for both CSE and ECE departments. The areas for correction and improvement are listed and explained for each criteria.

Mr. Sasikumar Veerarajan, Chief Operating Officer PERI IT, proposed for applying autonomous as per UGC and Anna University guidelines. The regulations of UGC and Anna University to be satisfied for applying autonomous status was discussed by the council members.

Approved by the Governing Council members

Agenda 04: Admissions

Dr. R. Palson Kennedy, Principal PERI IT and Coordinator-Admissions initiated the discussion for introduction of new under graduate courses in the upcoming year.

The members of the council brainstormed on different courses based on the current industrial demand including B.Tech Computer Science and Business Systems, B.Tech Information Technology, B.Tech Biotechnology, B.Tech. Agricultural Engineering, B.E. Automobile Engineering.

Mr. Sasikumar Veerarajan, Chief Operating Officer PERI IT, after discussion listed the following finalized courses for the approval of Governing Council

1. B.Tech Computer Science and Business
2. B.Tech Information Technology
3. B.Tech. Agricultural Engineering

Approved by the Governing Council members

Agenda 05: Placement

Dr. R. Palson Kennedy, Principal PERI IT, presented the placement progress through the drives completed as on date for 2023 batch.

The members of the government council advised for forming a separate cell for student technical training and personality development. Based on the discussion the following student support systems are planned to be introduced in PERI IT.

1. Centre for Training and Employability Enhancement (CTEE)
2. Life Skill Department

Approved by the Governing Council members

Agenda 06: IQAC

Mr. B. Magesh, Vice Principal PERI IT and Head IQAC, presented a report on the periodical activities followed by the IQAC team to ensure the defined practices are being followed properly to reach the quality targets.

The members of the council suggested to enhance the experimental learning in the laboratories by improving the regular practices of the laboratory courses. It was decided to introduce laboratory evaluation sheet and a well-defined process of award of marks for each experiment. He also proposed a new audit format for verifying the quality of processes followed in the Laboratory.

Mr. B. Magesh, Vice Principal PERI IT and Head IQAC, proposed a tentative academic calendar based on the schedule published by Anna University for the commencement of classes, last working day, tentative dates for commencement of laboratory and University examinations

Approved by the Governing Council members

Agenda 07: Infrastructure

Dr. R. Palson Kennedy, Principal PERI IT, submitted the proposal for establishment of laboratory facilities for B.Tech. Artificial Intelligence and Data Science department. The proposals submitted by the Heads of the departments for modernizing the facilities in all the departments are also presented.

Approved by the Governing Council members

Agenda 08: Academic Activities of Students and Faculty

The members of the governing council discussed and decided the following processes to be initiated in relation with the academic activities.
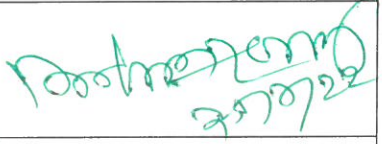
1. R&D faculty wallet system for recognizing and improving the research culture and publications.
2. Increase the self-learning practise in advanced learners by providing guidance and facilities for competing online courses (NPTEL) and programming platforms (Skill Rack)
3. Sensitize the students about research publications through college R&D members.

Approved by the Governing Council members

The meeting was ended by proposing the Vote of Thanks.

16th GOVERNING COUNCIL MEETING

Date: 25.07.2022

S.No.	Name and Designation of the Member	Internal member / External member / Trust Nominee	Signature
1.	Mr. Saravanan Periasamy Chairman, PERI Educational and Charitable trust CEO, PERI Software Solutions Inc & USA.	Trust Nominee	
2.	Mr. K. Periasamy Managing Director PERI Educational and Charitable trust	Trust Nominee	
3.	Mr. S. Rajendran Secretary/Member PERI Educational and Charitable trust	Trust Nominee	
4.	Mr. Sasikuamar Veerarajan Chief Operating Officer PERI Institute of Technology	Trust Nominee	
5.	Dr. R. Palson Kennedy Principal PERI Institute of Technology	Member Secretary	*signature*
6.	Dr. Sivabalan Arumugam Head Security Engineering, Tokyo, Japan	Member Industry Nominee	
7.	Dr. Krishna Kumar Scientific Officer, DRDO Avadi, Chennai	Member Industry Nominee	
8.	Dr. S. Nanjundan Professor of Chemistry, Anna University, Chennai	Member AU Nominee	
9.	Mr. B. Magesh Vice Principal PERI Institute of Technology	Member Trust Nominee	

PERI
EDUCATION

⦿ PERI Knowledge Park, Mannivakkam, Chennai - 600 048. Tamilnadu.
📞 Phone No : 044 3505 5400 ✉ admin@peri.education 🌐 www.peri.education

VISION OF THE INSTITUTE

To be an internationally recognized seat of higher learning in Engineering, Technology and Science in future.

It also visualizes being a research incubator for academicians, industrialists and researchers from across the country /world.

MISSION OF THE INSTITUTE

It strives to provide quality Technical education at affordable cost.

Providing state-of-the art infrastructure facilities to achieve excellence in Teaching-Learning, Research and Development.

Aligning with leading industries to create competent engineers through internships and placement focused training.
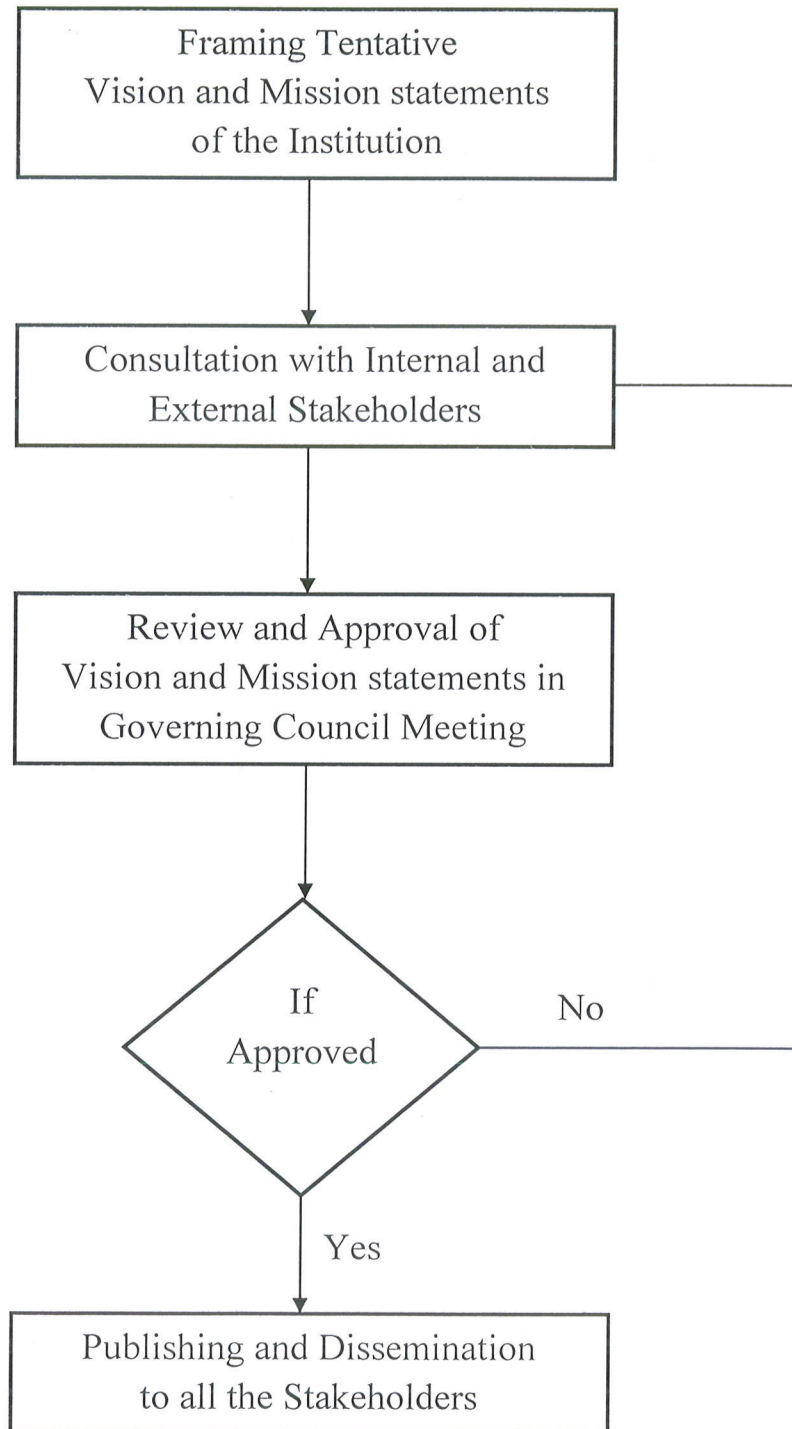
Create an environment which is conducive to learn skills which will solve pressing issues along with foundation in moral values and ethics.

Dr. R. PALSON KENNEDY, M.E., Ph.D.,
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Mannivakkam, Chennai - 600 048.

PROCESS FOR DEFINING VISION AND MISSION OF THE INSTITUTE

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┌─────────────────────────────┐
│      Framing Tentative      │
│  Vision and Mission statements │
│      of the Institution     │
└─────────────────────────────┘
               │
               ▼
┌─────────────────────────────┐
│  Consultation with Internal and │
│    External Stakeholders    │
└─────────────────────────────┘
               │
               ▼
┌─────────────────────────────┐
│      Review and Approval of │
│  Vision and Mission statements in │
│    Governing Council Meeting │
└─────────────────────────────┘
               │
               ▼
            ◇ If          No
           Approved ──────────►
               │
              Yes
               │
               ▼
┌─────────────────────────────┐
│  Publishing and Dissemination │
│    to all the Stakeholders  │
└─────────────────────────────┘
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PROCESS FOR DEFINING THE VISION AND MISSION OF THE INSTITUTE

The institutional and Department Vision & Mission Statements were defined by involving the stakeholders.

Step 1:

The Vision and Mission from benchmarking institutions are taken as reference while framing the Vision and Mission of the Institution. A tentative Vision and Mission statements are framed for initial discussion with the Internal and External stakeholders.

Step 2:

Discussion and Feedback from both Internal and External stakeholders through meeting, mail communication is obtained for drafting the Vision and Mission of the Institution to be submitted for discussion and approval by Governing Council.

Step 3:

The Vision and Mission of the Institution formulated is presented in the Governing Council Meeting for final discussion and approval by the Governing Council members.

Step 4:

The Vision and Mission of the Institution approved by the Governing Council members are displayed and disseminated to all the stakeholders.

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📞 Phone No : 044 6133 3400   ✉ admin@peri.education   🌐 www.peri.education

AVAILABILITY OF VISION AND MISSION OF INSTITUTE

- College Website

- Principal Cabin

- Heads of the Department Cabin

- Physics Laboratory

- Chemistry Laboratory

- Engineering Practices Laboratory

- Computer Laboratory

- Placement Cell

- Exam Cell

- Central Library

- Rooms of Supporting Bodies like EDC, IIIC, CHS, YRC, NSS

- Classrooms and Laboratories

- Common Pathway/corridor

DISSEMINATION OF VISION AND MISSION OF INSTITUTE

Dissemination to governing council members through

- Governing Council Meeting
- Mail Communication

Dissemination to Parents through

- College prospectus
- Inaugural function for Freshers
- Graduation day function

Dissemination to Faculty members through

- Course file
- Department meeting
- College / Department events
- College / Department event brochure
- Notice Boards

Dissemination to Students through

- Student Handbook
- Inaugural function for Freshers
- College / Department events
- Class Committee Meeting
- Record note, Manual
- Notice Boards

Dr. R. PALSON KENNEDY, M.E., Ph.D.,
PRINCIPAL
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