

**Note: Please use either Specimen I or Specimen II.**

**SPECIMEN-I**

**FORMAT FOR LETTER FROM EMBASSY**

*(In the Letter head of the Embassy office)*

No

Date

**CERTIFICATE**

This is to certify that ..... (Sponsor's name) .....holder of Indian passport no.....dated .....issued at (Place of issue) .....is residing in this country since .....He / She is a Non- Resident Indian.

(Signature, Designation & seal of the  
issuing authority)

**SPECIMEN-II**

**FORMAT FOR THE EMPLOYER CERTIFICATE**

*(In the letter head of the Company / Organization)*

No

Date

This is to certify that .....(sponsor's Name) .....holder of Indian passport no.....dated .....issued at .....(place of issue).....is an employee of our company / organization since ..... (Date of joining).....in the position of ..... (Designation) .....and drawing a monthly salary of .....

This certificate is being issued upon his / her request for the purpose of college admission.

(Signature, Designation & seal of the  
issuing authority)